

# Request to Amend Bank Details / New Direct Debit Mandate



Name:

Address:   
  
  
  
Postcode:

NIIB Agreement Number:

Please complete fully, the direct debit mandate below and return to:

**Customer Services  
NIIB Group Ltd  
32 Central Avenue  
Bangor  
County Down BT20 3AS**

1005

## The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, NIIB Group Ltd, will notify you at least 5 working days in advance of your account being debited or as otherwise agreed. If you request NIIB Group Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of request.
- If an error is made in the payment of your Direct Debit, by NIIB Group Ltd. or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when NIIB Group Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.

### Instructions to your Bank or Building Society to pay Direct Debits

Please sign and return with your documentation.



**\*\*\*NIIB GROUP LTD DIRECT DEBIT\*\*\***

Name and full postal address of your Bank or Building Society branch

To: The Manager

Originator's Identification Number

Reference Number   
(to be completed by originator)

Instruction to your Bank or Building Society

Please pay NIIB Group Ltd. Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with NIIB Group Ltd. and if so, details will be passed electronically to my Bank/Building Society.

Name(s) of account holders(s):

Bank/Building Society Account Number

Branch Sort Code (from top right hand corner of your cheque)  
 —  —

Signature (1)  
Signature (2)  
Signature (3)  
Date: